



**Minutes of the Meeting of the  
Lapeer Community Schools Board of Education  
held on Wednesday, January 10, 2024 at  
the Administration and Services Center**

---

Summer Putnam, President, called the meeting to order at 7:00 PM.

MEMBERS PRESENT: Jaime Hofert, April LaBar, Tim Lipka, Nicole McKenna, Lisa Novak, Summer Putnam, and Craig Watson

MEMBERS ABSENT:

**PLEDGE OF ALLEGIANCE**

April LaBar led the Board and audience in the Pledge of Allegiance.

**ORGANIZATIONAL BUSINESS**

Craig Watson nominated Summer Putnam to serve as Board President, supported by Tim Lipka. Roll call: Hofert-aye; LaBar-aye; Lipka-aye; McKenna-aye; Novak-aye, Putnam-aye, and Watson-aye. Motion carried 7-0.

Summer Putnam, as Board President for 2024, continued chairing the meeting.

Craig Watson nominated Lisa Novak to serve as Board Secretary, supported by Tim Lipka. Roll call: Hofert-aye; LaBar-aye; Lipka-aye; McKenna-aye; Novak-aye, Putnam-aye, and Watson-aye. Motion carried 7-0. Lisa Novak was elected to serve as Board Secretary for 2024.

April LaBar nominated Craig Watson to serve as Board Vice President, supported by Lisa Novak. Roll call: Hofert-aye; LaBar-aye; Lipka-aye; McKenna-aye; Novak-aye, Putnam-aye, and Watson-aye. Motion carried 7-0. Craig Watson was elected to serve as Board Vice President for 2024.

Moved by Lisa Novak, supported by Craig Watson, that Mark Rajter, the Assistant Superintendent for Business be appointed as Treasurer for 2024. Roll call: Hofert-aye; LaBar-aye; Lipka-aye; McKenna-aye; Novak-aye, Putnam-aye and Watson-aye. Motion carried 7-0.

Moved by Tim Lipka, supported by Craig Watson, that Mary Moss, Administrative Assistant for the Board of Education and Superintendent, be appointed to serve as Recording Secretary for Board of Education meetings for 2024. Roll call: Hofert-aye; LaBar-aye; Lipka-aye; McKenna-aye; Novak-aye, Putnam-aye and Watson-aye. Motion carried 7-0.

**BOARD COMMITTEES**

Moved by Lisa Novak, supported by April LaBar, that the Board President be authorized to appoint Board committee members and chairpersons to the following committees for 2024: Finance and Operation; Student Advocacy and Communication; Teaching, Learning, and Technology; Personnel and Policy. The Board President will also be authorized to appoint members and chairpersons to the Legislative Ad Hoc Committee. Roll call: Hofert-aye; LaBar-aye; Lipka-aye; McKenna-aye; Novak-aye, Putnam-aye and Watson-aye. Motion carried 7-0.

## **PRESENTING SCHOOL**

Murphy principal, Stacey Webber, along with teacher Emily Miles and learning coach Tami Curry presented information on how Murphy Elementary is working to reach the District Goal #2: Benchmark 2.1.A. *“At Tier I, 100% of teachers will apply K-12 Essential Practices as developed by General Education Leadership Network (GELN). KAGAN structures and questioning and discussion techniques will continue to be a focus.”*

## **PUBLIC COMMENT**

Christi Mortell addressed the Board of Education.

## **Reports**

Lisa Novak reported on the Policy Committee Meeting that was held on December 15, 2023 where AG 8420.02 COMPREHENSIVE SCHOOL THREAT ASSESSMENT GUIDELINE (CSTAG) was discussed.

Craig Watson reported on the Finance & Operations Committee Meeting that was held on December 15, 2023 where Investments of the Bond Proceeds, Change Order Less Than the Bid Threshold Amount, Bid Pack 5.2 Bus Garage Paving were discussed.

## **ACTION ITEMS**

### **Consent Items**

1. That the minutes from the December 6, 2023 Board Meeting be approved as presented.
2. That the following Board Policies be approved for second reading and adopted:
  - Policy 8400 SCHOOL SAFETY INFORMATION
  - Policy 8420 EMERGENCY SITUATIONS AT SCHOOL

Moved by April LaBar, supported by Tim Lipka, that the reading of the December 6, 2023 minutes be waived and the consent agenda items be approved as presented. Roll call: Hofert-aye; LaBar-aye; Lipka-aye; McKenna-aye; Novak-aye, Putnam-aye and Watson-aye. Motion carried 7-0.

### **Bid Pack 5.2**

Moved by Craig Watson, supported by Lisa Novak, that BID Pack 5.2 be awarded to Shoreview Electric Co. for electrical in the amount of \$259,000, Eagle Excavation Inc. for site work in the amount of \$1,212,500 and TG Priehs LLC for asphalt in the amount of \$479,733 for a total amount not to exceed \$1,951,233. Roll call: Hofert-aye; LaBar-aye; Lipka-aye; McKenna-aye; Novak-aye, Putnam-aye and Watson-aye. Motion carried 7-0.

## **BOARD MEMBER COMMUNICATIONS/TOPICS**

The Board thanked Mrs. Webber and her staff for their presentation. They are pleased to see the staff's dedication and all the great things taking place at Murphy Elementary.

April LaBar was excited to be a part of the 5-6 Grade Configuration Committee, the first meeting taking place today.

The Board thanked Joanne and the Food Service Staff for the wonderful Board Dinner tonight in honor of Board Recognition Month.

## **SUPERINTENDENT COMMENTS**

Superintendent Wandrie thanked Mrs. Webber and her staff for their presentation and all the innovative learning taking place at Murphy Elementary.

## **ADJOURNMENT**

Moved by Lisa Novak supported by Tim Lipka, that the meeting be adjourned. Roll call: Hofert-aye; LaBar-aye; Lipka-aye; McKenna-aye; Novak-aye, Putnam-aye and Watson-aye. Motion carried 7-0. Meeting adjourned at 8:02 PM.

---

Lisa Novak, Board of Education Secretary